



Winchburgh Primary School Anti-Bullying Guidance

Rationale:

As a primary school within West Lothian Council, Winchburgh Primary School is committed to the promotion of positive relationships and positive behaviours in line with West Lothian Council policy framework in these areas. Our school 'Better Relationships, Better Learning, Better Behaviour Guidance', strives to promote a school ethos that is built on positive relationships. To sit alongside this guidance, we have worked together with the whole school community, including staff, pupils, parents/carers and wider partners, to develop an anti-bullying statement. In line with the UNCRC, it is every child's right not to be bullied. The purpose of this statement is to help ensure that children and young people feel safe, build strong and positive relationships with peers and adults and to establish an ethos which makes it clear that bullying will not be tolerated.

What is Bullying?

Bullying is both behaviour and impact; the impact is on the person's capacity to feel in control of themselves. This is what we term as their sense of "agency". Bullying can cause a person to feel vulnerable and powerless. Bullying can happen within friendships or outside of friendships. Bullying is behaviour that makes people feel hurt, threatened, frightened and left out. This can happen face to face and online and surreptitiously. Bullying is usually conscious or wilful and commonly consists of repeated acts of aggression and/or manipulation. Any bullying, whether physical or non-physical may result in lasting psychological damage to the victim.

Prevention

We aim to actively create an ethos which is built on positive relationships and promotes kindness and respect, allowing our pupils to feel safe and nurtured. Some of the ways we do this include:

- Providing trusted adult approaches for every child throughout the school
- Providing regular opportunities for children to talk and share their feelings or concerns
- Effectively supporting the victim and perpetrator of bullying in a timely manner, to prevent further incidences
- Providing access to information through displays, posters, books and leaflets throughout the school
- Educating children in bullying and discrimination through the Health and Wellbeing curriculum, UNCRC, assemblies, focus weeks, and other initiatives
- Establishing an ethos which makes it clear that bullying is never acceptable

Investigating and Identification Procedures

We have a number of agreed approaches to encourage children to report an incident of bullying, including:

- Child verbally reporting an incident of bullying to an adult – this might be their trusted adult
- Child making an appointment to speak to their trusted adult through our QR booking system

Once an adult has been informed about a bullying incident, they will hold a trusted adult conversation using restorative conversation prompts to establish what has happened, when it happened and who was involved.

Following this conversation, a member of SLT (line manager in first instance) should then be informed. The member of SLT will investigate the incident and decide if the incident should be treated as bullying. If bullying has taken place, the SLT member should log the incident using usual school procedures.

Parents/Carers of both victim and perpetrator will be informed and kept updated of any interventions planned to address the issue and support both parties. Parents/carers may be called in to school for a meeting where appropriate.

Communication, Recording and Monitoring

Following investigations that confirm that a bullying incident has taken place, SLT will co-ordinate the following procedures:

- Communicate clearly with the children and young people involved, their parents, carers and all relevant staff
- Add this to the individual pupil's chronologies on Pastoral Notes
- Record on SEEMis Bullying and Equalities Module which is used to record all bullying and racial incidents in schools Link on Sharepoint: [Bullying Equalities Manual V2.4 \(3\).pdf](#)
- Identify and note when to review and monitor the supports put in place

Anti-Bullying School Resources

[Anti-Bullying/Anti-Racism Teaching and Learning Progression](#)

[Respect Primary Lessons](#)

[UNCRC linked to GIRFEC Wellbeing Indicators](#)

Other Useful Links

Supporting Organisations and Guidance:

Anti-bullying Alliance: www.anti-bullyingalliance.org.uk

Beat Bullying: www.beatbullying.org

Childline: www.childline.org.uk

Kidscape: www.kidscape.org.uk

NSPCC: www.nspcc.org.uk

Young Minds: www.youngminds.org.uk

Restorative Justice Council: www.restorativejustice.org.uk

Cyberbullying:

Think U Know: www.thinkyouknow.co.uk

Digizen: www.digizen.org

Childnet International: www.childnet.com

LGBT:

Stonewall: www.stonewall.org.uk

Schools out: www.schools-out.org.uk

Pace: www.pacehealth.org.uk

Racism and Hate:

Show Racism the Red Card: www.srtr.org/educational

Stop Hate: www.stophateuk.org

Report it: www.report-it.org.uk

Kick it Out: www.kickitout.org

