

# Winchburgh Primary School Parent Council AGM

September 2024

## Present

Chairperson – Lee Sillars

Vice Chair – Douglas Ross

Head Teacher – Ian Harvey

Depute Head Teacher – Jillian Hailstones

Treasurer – David Smith

Secretary – Laura Murray

Evonne Custer, Amber McKenzie, Lorna King, Jenny Nicholson, Philipa Lind

Julia Rodriguez, Kim Gordon, Leanne Wilson, Laura Scott

## Apologies

Shelia Asante, Robin Silson, Debbie Innes

## Chairperson Report

Lee welcomes all and thanks for attending for our Council members and additional parents in attendance

Noting that last year was a busy year of events and shared events with the school

- Halloween Disco
- Quiz Night for Parents
- Christmas Fayre
- Successful Summer Fayre
- New Football team for the upper school which has gone from strength to strength
- Impressive Library update in conjunction with school children and the parent council
- Work in the school gardens and fundraising and volunteering to supper

LS and DR have shared their intentions to step down from leadership positions within the PC and new Chairperson and Depute will be sought from the existing members of the council. A vote will be required for these positions from the current members.

Treasury Report was shared with the PC members and is available upon request to the Parent Council



## **Secretary's Update – Laura Murray**

- Communication Improvements
- Future meeting Timings (Online, Face to Face and timing/Days best)
- Communication with Parents and Notification of future meetings Improvements to be made. Ensuring coverage of all year group classes
- Responsibility of PC as a whole and individual year group to ensure coverage amongst the classes
- Looking to reinstate the use of our Facebook page in a communication capacity.

There was discussion on the feasibility of adding a representative parent from each class – and a reminder from IH that this may change as we move through the school noting that parents on the council have children who were/now are in the same class that were not previously in previous year groupings.

The school website to be utilised for sharing documentation and further updates on PC members and comms to come in due course.

## **General Discussion**

Funding updates from AMcK and DS from lottery and community fund access.

Ensuring that we share and enable parents and PC members to look for available funding from their employers to aid in our efforts to specific goals e.g. Garden regen and specific endeavours such as last years work on library etc.

Looking ahead to 24/25 we should be setting goals that are achievable within the year ahead and share our action plan with the school to move forward in conjunction with their activities.

Planned extension to WPS on hold so looking to move forward with some of the known and planned improvements to shared external spaces of benefit for the children.

Working together we can achieve valuable change in ensuring that it is manageable and achievable – such as the great work carried out by the members of the team on Library improvements and gardens in 23/24.

Discussion on treasury report if a suitable dry outdoor space/bike rack could be further looked into as previously.

## **Office Bearers/New Membership**

For the 2024-2025 session the undernoted PC Members have advised they would like to remain in post as full members:

ELC: Julia Rodriguez\*

P1: Laura Murray, Leanne Wilson\*

P2: Amber McKenzie, Shelia Asante, Kim Gordon\*

P3: Lorna King, Jenny Nicholson

P4: Douglas Ross (Vice Chair – Vacancy), Robin Silson, Laura Scott\*

P5: Evonne Custer

P6:Lee Sillars (Chair – Vacancy)

P7: Deborah Innes, Philippa Lind, David Smith – Treasurer

\*New member 24/25

All Positions proposed by Laura Murray

All Positions seconded by Lorna King

Laura Murray to complete poll to confirm new office bearers – results in due course.

### **School Report- Ian Harvey/Jillian Hailstones**

A successful year of partnership working with our parent council

Key highlights from fundraising and experiences for children

- Main highlights of our school community session 23/24;
- Ongoing partnership development with our wider education community in Winchburgh
- Further development of learning experiences in school, in community, at Winchburgh Academy
- Full and exciting school calendar of events
- Enhanced forward planning for key events across the year shared with families
- Development of school library
- Summer Fayre

*Looking ahead to 2024/25:*

- Continued partnership working with the parent councils and the wider parent forum
- Extend our parent volunteer programme
- Continue our Winchburgh Cluster partnerships
- Ongoing development of our school
  - Redecoration
  - Playground experiences
  - Focused garden improvements
  - School Improvement Plan

### **Closing remarks**

This meeting provided the parent council with an excellent opportunity to interact with the school community. The parent council continue our interaction and deepen our dialogue and communication to continue to build an open and transparent and effective parent council for Winchburgh ELC and Primary School.

LS would like to sincerely thank all the members of the parent council, in particular DR who is leaving his post as Deputy Chair for his support which has been invaluable. Also, thanks to IH and JH who have acted in an advisory capacity to the parent council and for their assistance LS is most grateful, especially over the years in role as Chair.

The Parent Council is an active and growing group within our expanding school community, and WPSPC would love to see any parents/carers from across the parent body potentially get involved in a range of different ways over the next year. DR and LS will still be involved and wish the new Chair and Vice Chair all the best in their roles.

Thank you for your time.